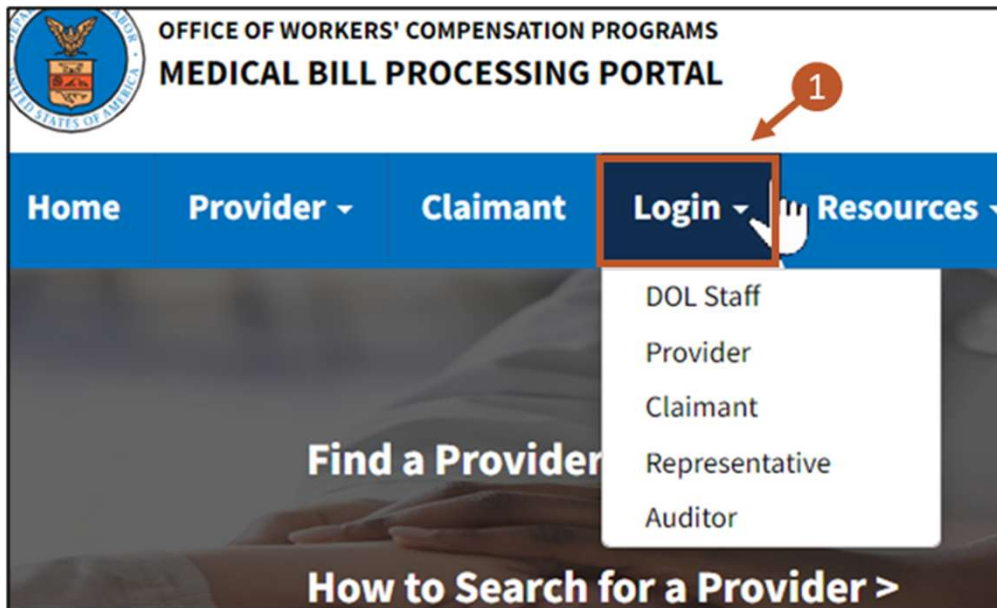




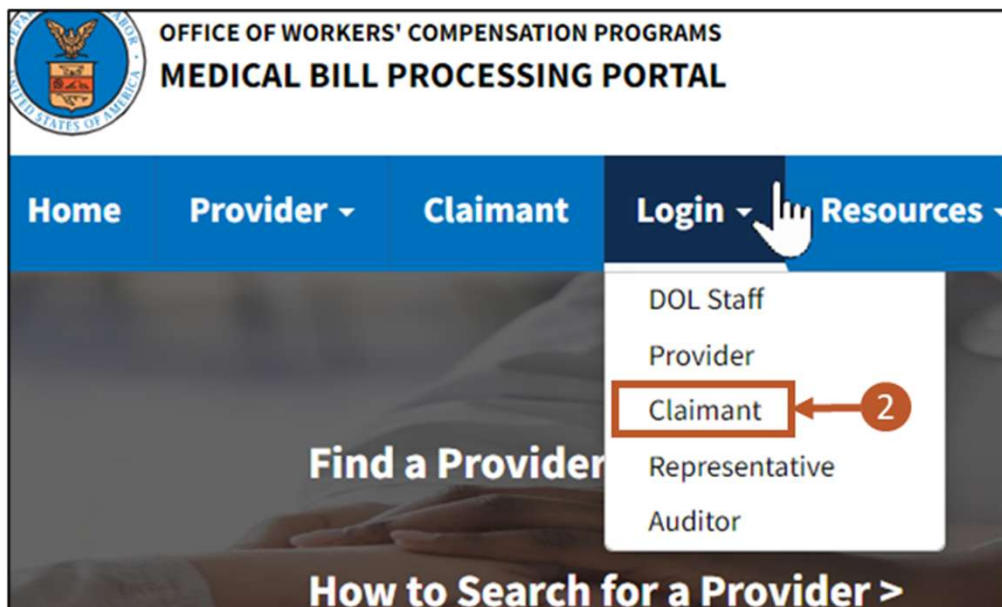
## Navigating to the Claimant Portal - From the Medical Bill Processing Portal

### For Claimants

1. From the **OWCP Medical Bill Processing Portal** (<https://owcpmed.dol.gov/>), hover over the **Login** menu drop-down.



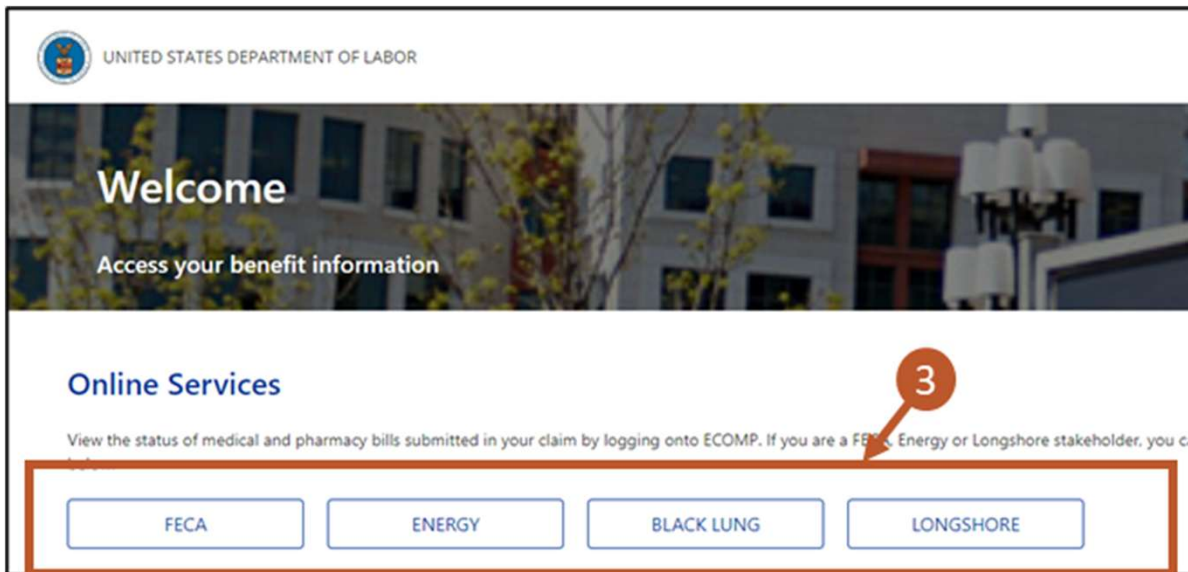
2. Select **Claimant**. Another page loads allowing the option to select a program (FECA, Energy, Black Lung or Longshore).





## Navigating to the Claimant Portal - From the Medical Bill Processing Portal

3. Select the applicable program from this page to proceed. The program redirects to **Employees' Compensation Operations and Management Portal (ECOMP)**.



The Sign In page for the respective program for signing into ECOMP displays.



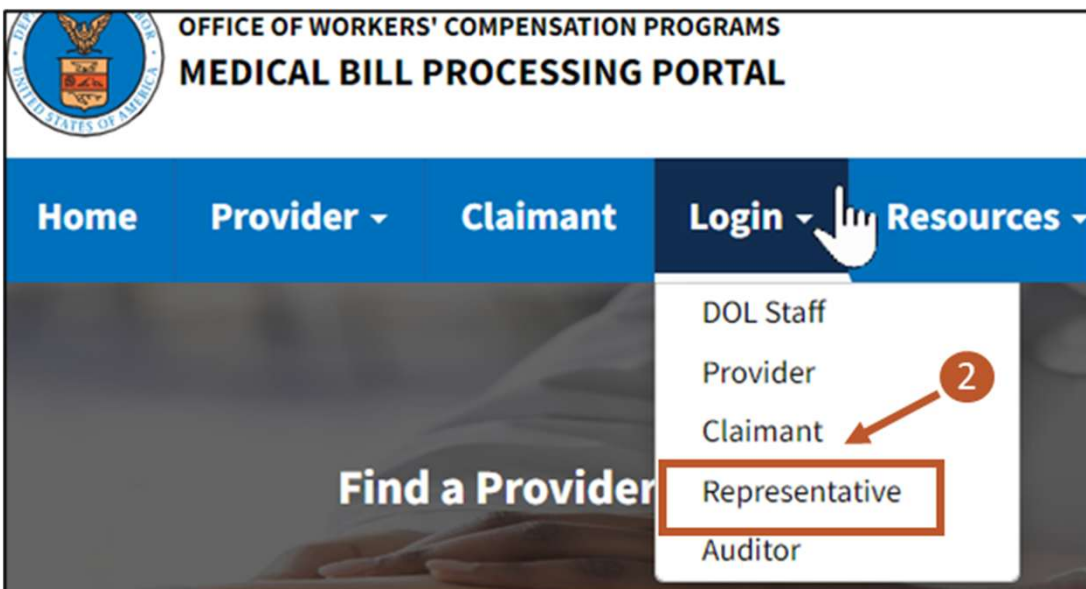
## Navigating to the Claimant Portal - From the Medical Bill Processing Portal

### For Authorized Representatives

1. From the **OWCP Medical Bill Processing Portal** (<https://owcpmed.dol.gov/>), hover over the **Login** menu drop-down.



2. Select **Representative**.





### Navigating to the Claimant Portal - From the Medical Bill Processing Portal

3. The OWCP Connect login page loads. Enter credentials to log in.

**Login**

Welcome to OWCP Connect  
Please enter your EMAIL ADDRESS to start.

Email Address

LOGIN

RESET PASSWORD  
If you have forgotten password, click [here](#) and you will be guided through the process to reset your password.

If you have Federally-issued PIV card that you have registered

4. Select desired Case Number and select **Go**.

Welcome to the WCMBP Claimant Portal

eCAMS<sup>TM</sup>  
HCE

Select a Case Number to continue to the Claimant Portal

92975-PETTUS, ALICE \* Go



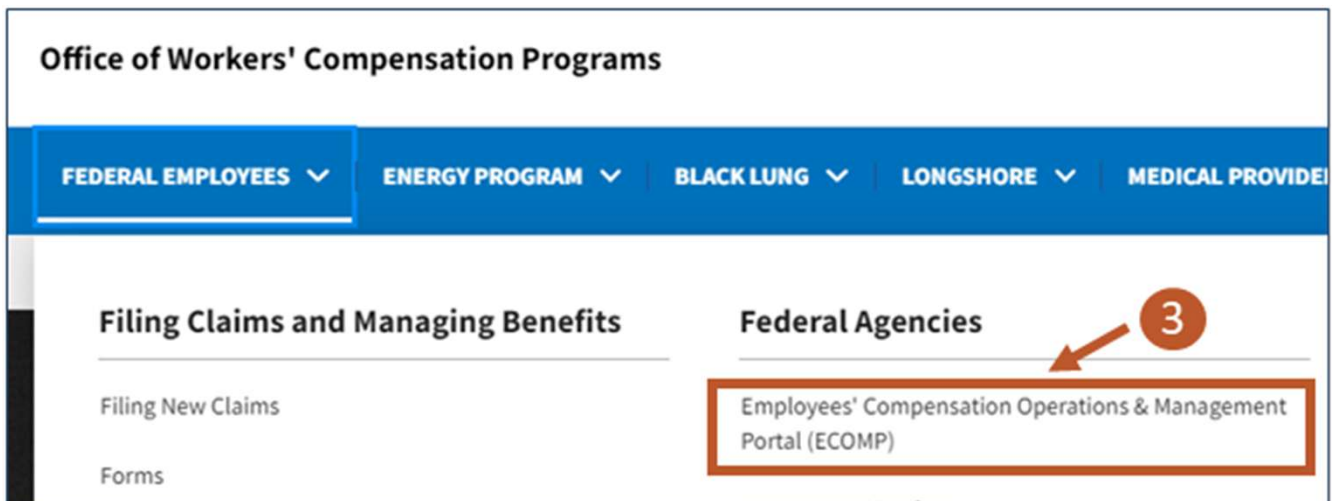
### Navigating to the Claimant Portal - From the Program Website (For DFEC and DEEOIC Only)

#### For DFEC

1. Go to the **OWCP homepage** (<https://www.dol.gov/agencies/owcp>).
2. Select the **FEDERAL EMPLOYEES** menu drop-down.



3. Select **Employees' Compensation Operations & Management Portal (ECOMP)**.





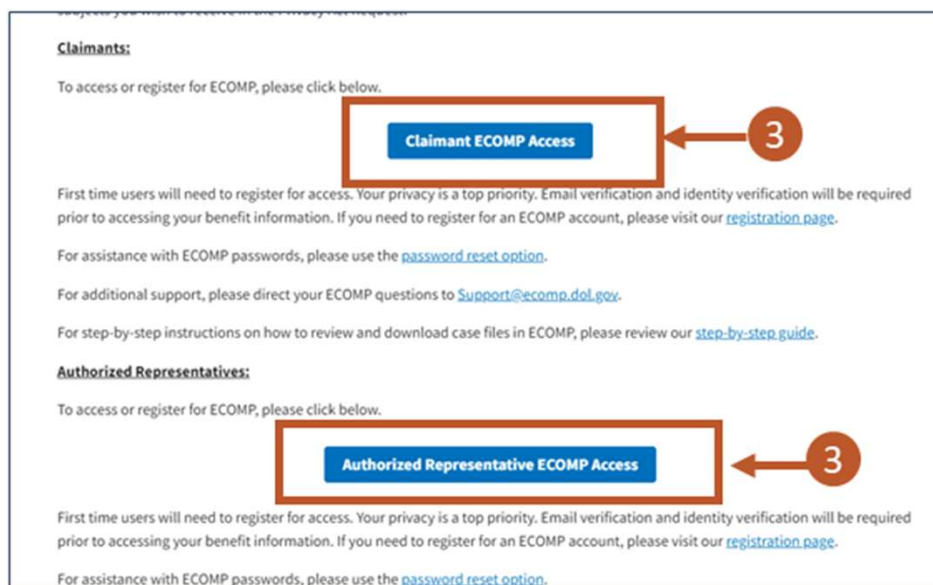
### Navigating to the Claimant Portal - From the Program Website (For DFEC and DEEOIC Only)

#### For DEEOIC

1. Go to the [OWCP Energy homepage \(https://www.dol.gov/agencies/owcp/energy\)](https://www.dol.gov/agencies/owcp/energy).
2. Select **DEEOIC ECOMP** from the menu on left.



3. Claimants can log into ECOMP using **Claimant ECOMP Access** button. Authorized Representatives can log into ECOMP using **Authorized Representative ECOMP Access** button.



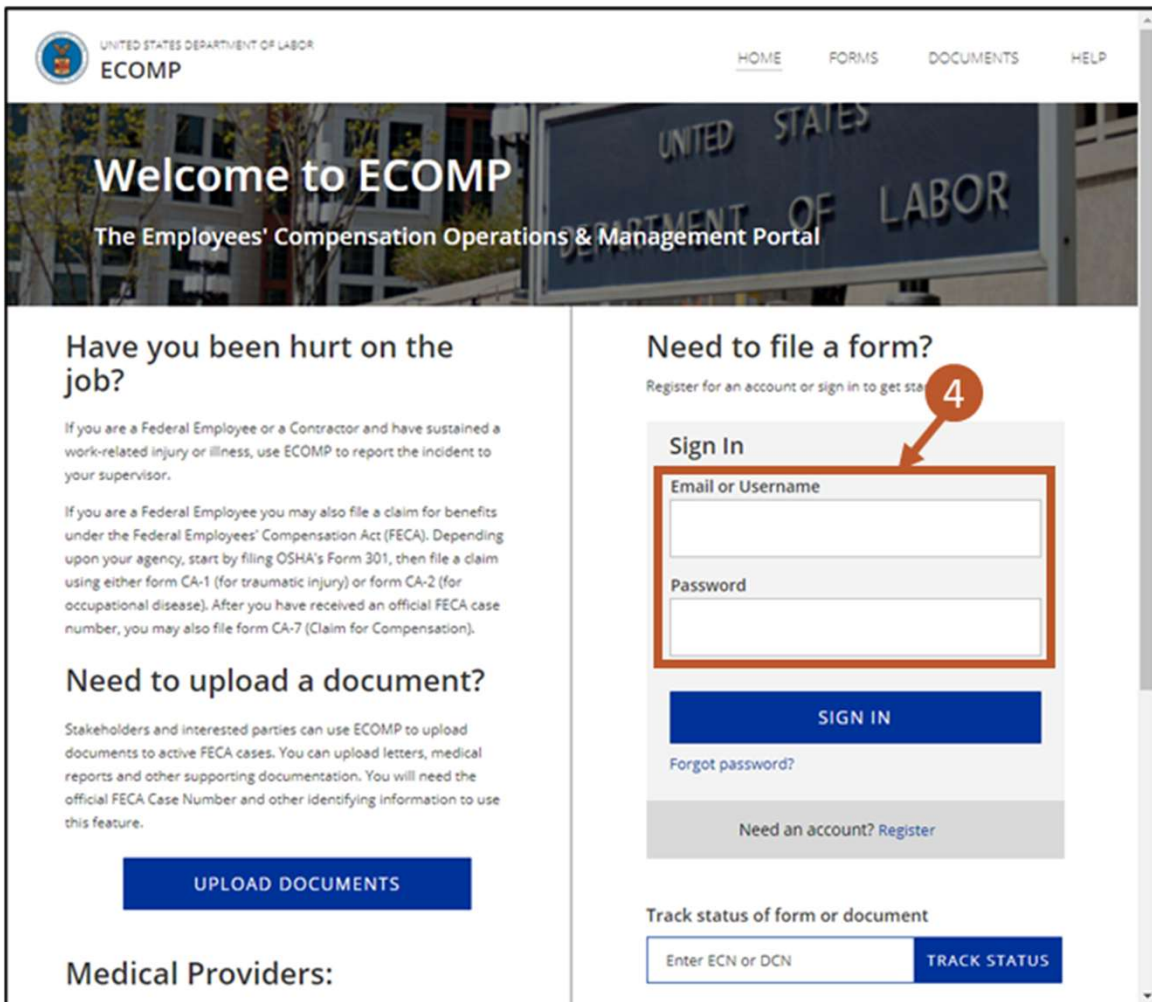


### Employees' Compensation Operations and Management Portal (ECOMP)

The ECOMP sign in page loads.

**Note:** This screen may look different for different programs

4. Sign in on this page using an **Email or Username** and corresponding **Password**.





### Employees' Compensation Operations and Management Portal (ECOMP)

5. Select **SIGN IN**.

The screenshot shows the ECOMP portal homepage. At the top left is the United States Department of Labor logo and the text "UNITED STATES DEPARTMENT OF LABOR ECOMP". At the top right are navigation links: "HOME", "FORMS", "DOCUMENTS", and "HELP". The main header features a large image of a building with the text "Welcome to ECOMP" and "The Employees' Compensation Operations & Management Portal". Below this, there are three main sections:

- Have you been hurt on the job?**  
If you are a Federal Employee or a Contractor and have sustained a work-related injury or illness, use ECOMP to report the incident to your supervisor.  
If you are a Federal Employee you may also file a claim for benefits under the Federal Employees' Compensation Act (FECA). Depending upon your agency, start by filing OSHA's Form 301, then file a claim using either form CA-1 (for traumatic injury) or form CA-2 (for occupational disease). After you have received an official FECA case number, you may also file form CA-7 (Claim for Compensation).
- Need to upload a document?**  
Stakeholders and interested parties can use ECOMP to upload documents to active FECA cases. You can upload letters, medical reports and other supporting documentation. You will need the official FECA Case Number and other identifying information to use this feature.  
[UPLOAD DOCUMENTS](#)
- Medical Providers:**

On the right side, there is a section titled "Need to file a form?" with the subtext "Register for an account or sign in to get started!". It contains a "Sign In" form with fields for "Email or Username" and "Password". Below the form is a blue "SIGN IN" button, which is highlighted with a red box. Below the button is a link for "Forgot password?". At the bottom of this section is a "Need an account? Register" link, which is highlighted with a red circle containing the number 5. Below this is a section titled "Track status of form or document" with a text input field for "Enter ECN or DCN" and a "TRACK STATUS" button.





### Employees' Compensation Operations and Management Portal (ECOMP)

6. Complete the two-factor authentication to sign in.

**Note:** To register for a new account, select the **Register** link.

**6**

#### Account Security

An account security code is required to complete your login. Please select the option below to receive your code. ⓘ

Send Code via email to `eeer*****@Email.com`

Send code via text message to phone number ending in 5383

To receive a security code, phone numbers must be capable of accessing text messages. If a number is unable to receive a text message, please select email. You may update your phone number once you gain access to your account.

[SEND](#)

[Text Message Terms and Conditions](#)

#### Account Security

An account security code has been sent via email to `eeer*****@Email.com`. If you do not receive your account security code, please check your Spam/Junk folders. ⓘ

Security Code

999999

[VERIFY](#)

Remember this device for 90 days.

Having trouble? Resend a new code to your device [here](#).

After signing in, the ECOMP dashboard displays.

7. From the ECOMP dashboard, select the **Case Number**. The program opens the selected case's **Case Review** page.

Cases (14)	Draft Forms (0)	Action Required (0)	
ECN/Case Number	Date of Injury	Agency	Status
Case Number 132390178	12/01/2018	0000-XS OFFICE OF ECOMP TESTING	Error submitting form to DFEC
ECN 118061	12/12/2018	0000-XX OFFICE OF ECOMP TESTING	Pending review by Supv
ECN 118033	12/12/2018	0000-XX OFFICE OF ECOMP TESTING	Pending review by Supv
ECN 118032	12/12/2018	0000-XX OFFICE OF ECOMP TESTING	Pending review by Supv
ECN 119396	01/09/2019	0000-XX OFFICE OF ECOMP TESTING	Pending final review by AR
Case Number 254001567	03/01/2019	0000-XS OFFICE OF ECOMP TESTING	Received by DFEC
ECN 119217	03/04/2019	0000-XX OFFICE OF ECOMP TESTING	Pending final review by AR



### Navigating to Claimant Portal from ECOMP

**Note:** The top of the **Case Review** page contains high-level case information, which includes information about the case, claimant, and status. There is also a **Bill Pay Inquiry** link included that leads to the Claimant Portal.

CASE 550038643		<a href="#">Exit Case</a>	
Agency:	1116-FB - DEPARTMENT OF LABOR, DIVISION OF FEDERAL EMPLOYEES' COMPENSATION (DFEC) - DFEC-DALLAS	Name:	KOBI L MCDADE
Adjudication Status:	AM - 02/26/2021 - Accepted - Medical Payments Only	Master:	
Current Case Status:	MC - 02/26/2021 - Medical Benefits Only	SSN:	.....
Conditions Accepted:	ICD10 - G5601 - Carpal tunnel syndrome, right upper limb ...		
			<a href="#">Pharmacy Benefits</a>
			<a href="#">Bill Pay Inquiry</a>
			<a href="#">Find a Pharmacy</a>
			<a href="#">View More +</a>

8. Select the **Bill Pay Inquiry** link. The Claimant Portal opens to the **Claimant Bill Inquiry List** page.

CASE 550038643		<a href="#">Exit Case</a>	
Agency:	1116-FB - DEPARTMENT OF LABOR, DIVISION OF FEDERAL EMPLOYEES' COMPENSATION (DFEC) - DFEC-DALLAS	Name:	KOBI L MCDADE
Adjudication Status:	AM - 02/26/2021 - Accepted - Medical Payments Only	Master:	
Current Case Status:	MC - 02/26/2021 - Medical Benefits Only	SSN:	.....
Conditions Accepted:	ICD10 - G5601 - Carpal tunnel syndrome, right upper limb ...		
			<a href="#">Pharmacy Benefits</a>
			<a href="#">Bill Pay Inquiry</a>
			<a href="#">Find a Pharmacy</a>
			<a href="#">View More +</a>

<a href="#">Exit Case</a>	
DE	<a href="#">Pharmacy Benefits</a>
👁	<a href="#">Bill Pay Inquiry</a>
	<a href="#">Find a Pharmacy</a>
	<a href="#">View More +</a>



### Navigating to Claimant Portal from ECOMP

**Note:** The **Claimant Bill Inquiry List** page in the Claimant Portal lists bills and provides details of the listed bills.

9. To view the bills, select a **TCN** link.

Close Case Number: Date of Birth: CLIENTPORTAL PORTAL Profile: Client Portal External Links Help

Claimant Bill Inquiry List

Filter By: And And Bill Status All Go Clear Filter Save Filter My Filters

TCN	From Date	To Date	Bill Status	Bill Charged Amount	Bill Payment Amount	Provider Name	Provider ID
<a href="#">01235681441306876</a>	11/05/2012	11/05/2012	Paid	\$269.50	\$83.50		
<a href="#">01236181295300443</a>	10/01/2012	10/01/2012	Paid	\$463.00	\$251.40		
<a href="#">01300782433301922</a>	12/03/2012	12/03/2012	Paid	\$22,755.47	\$22,674.42		
<a href="#">01301081589301336</a>	12/05/2012	12/05/2012	Denied	\$583.00	\$0.00		
<a href="#">01301481416305248</a>	01/10/2013	01/10/2013	Paid	\$519.51	\$220.08		
<a href="#">01301482451301868</a>	10/02/2012	10/31/2012	Paid	\$24,079.07	\$1,178.02		
<a href="#">01301881414306195</a>	01/11/2013	01/11/2013	Paid	\$86.31	\$36.79		
<a href="#">01302481528305180</a>	12/03/2012	12/03/2012	Paid	\$349.00	\$108.78		
<a href="#">01303982515301941</a>	01/02/2013	01/30/2013	Paid	\$23,639.26	\$23,574.42		
<a href="#">01304282422302614</a>	10/02/2012	10/31/2012	Paid	\$24,079.07	\$22,820.00		



### Claimant Portal

10. If a Bill is denied, select the **Denied** link at the top right of the **Bill Details** section or in the **Service Line Details** section under the **Line Status** column to view the **EOB/CA Reject Reason Description**.

Claimant Bill Inquiry List > Bill Details

Close

**Bill Details**

TCN: [REDACTED] Program: [REDACTED] Bill Status: **Denied**  
From DOS - To DOS: [REDACTED] Billed Amount: [REDACTED] Paid Amount: \$0.00  
Received Date: [REDACTED] Adjudication Date: [REDACTED] Check/EFT Trace Date: [REDACTED]  
Check/EFT Trace Number: [REDACTED] RV Number: [REDACTED] Authorization Number: [REDACTED]  
Patient Control Number: [REDACTED]

Billing Provider Name: [REDACTED] OWCP ID: [REDACTED] Tax ID: [REDACTED]  
Claimant Name: [REDACTED] Claimant ID: [REDACTED] SSN: [REDACTED]

Diagnosis Codes: P: 99659

**Service Line Details**

Line #	Procedure Code	Modifiers	Facility Type	From DOS	To DOS	Billed Units	Paid Units	Billed Amount	Paid Amount	Auth #	Line Status
1	99283		23	12/05/2012	12/05/2012	1	1	\$583.00	\$0.00		<b>Denied</b>

11. To return to the **Bill Details** page, select **Cancel**.

Help

**Bill Status**

Location	EOB/CA Reject Reason Code	EOB/CA Reject Reason Description
Line# 1	70863	BILL DIAGNOSIS NOT RELATED TO THE ACCEPTED CONDITIONS.

View Page: 1 Go + Page Count SaveToCSV Viewing Page: 1

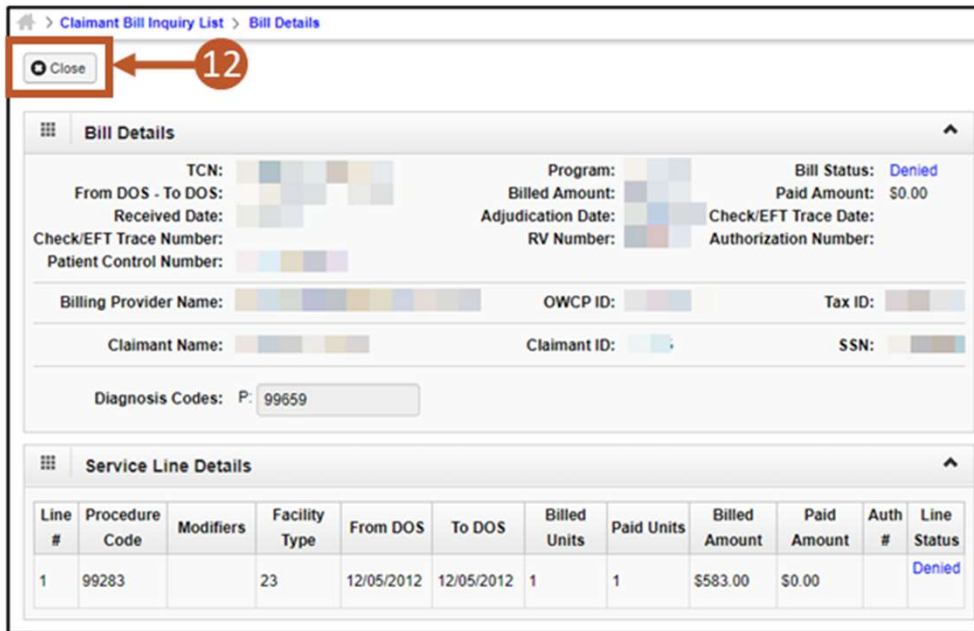
<< First < Prev > Next >> Last

**11** → **Cancel**

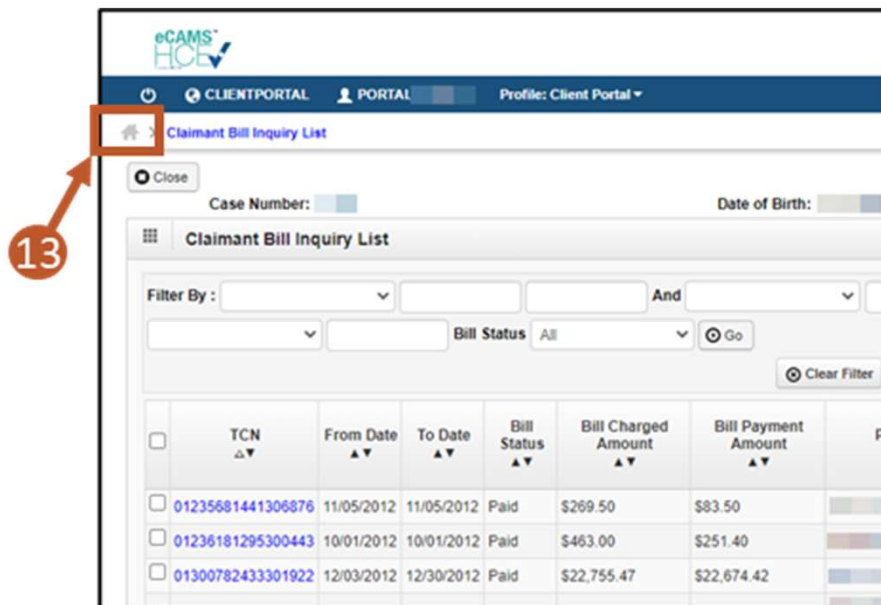


### Claimant Portal

12. To return to the **Claimant Bill Inquiry List** page, select **Close** on the **Bill Details** page.



13. To navigate to the **Claimant Portal** homepage from the **Claimant Bill Inquiry List** page, select the **Home** icon. The **Claimant Portal** homepage opens.

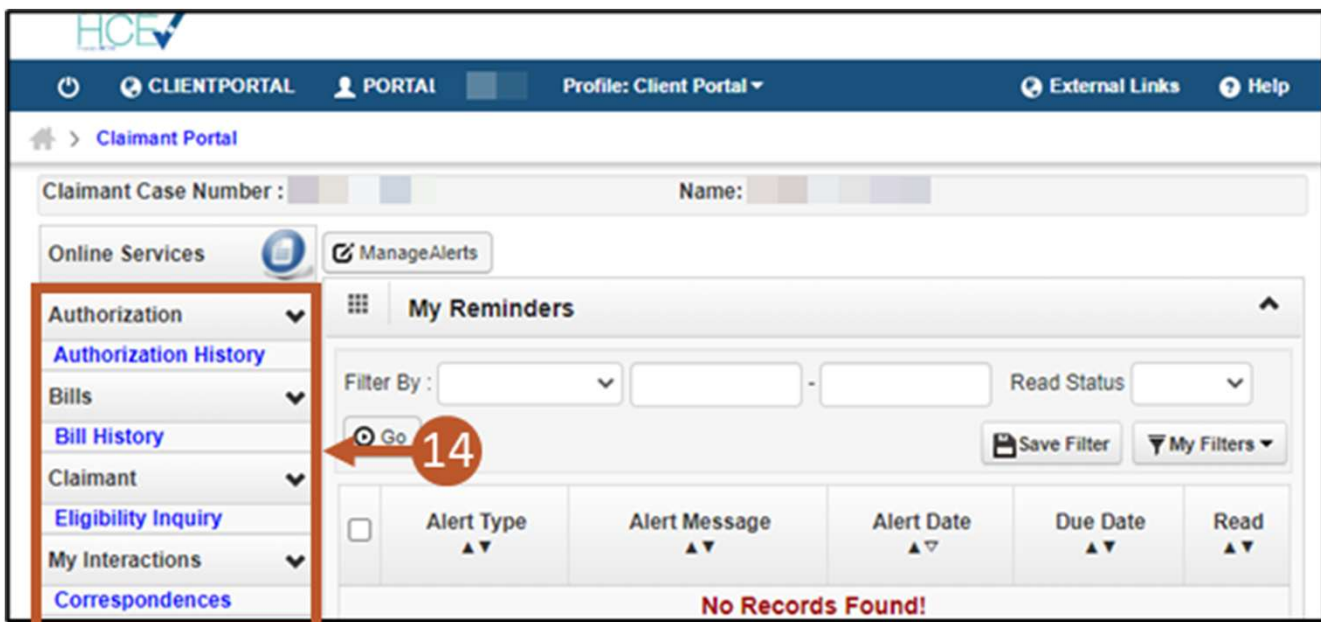




### Claimant Portal

14. From this page, the following additional functions can be performed including:

- Viewing Authorization History
- Bill History  
**Note:** This is the page directed to by ECOMP.
- Check Eligibility
- View Accepted Conditions
- View Correspondences





**The remainder of this quick reference guide outlines the functions that can be performed from the links on the left side of the Claimant Portal homepage.**

- Viewing Authorization History
- Viewing Bill History
- Checking Eligibility for Non-Pharmacy Service
- Viewing Eligibility for Accepted Condition Services
- Energy Claimants Viewing Part B or E Case Status
- Viewing Correspondences
- Viewing Reminders
- Searching for Providers

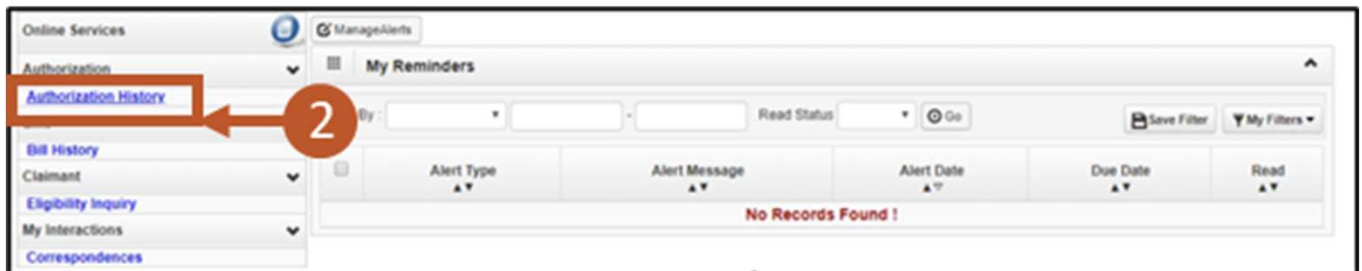


### Viewing Authorization History

1. On the **Claimant Portal** homepage, locate the **Online Services** menu listed on the left.



2. Under the **Authorization** section, select **Authorization History**. The **Claimant PA Request List** opens with all authorizations requested for the claimant.







### Viewing Authorization History

**Note:** The **Claimant PA Request List** shows the following information:

- Auth Request Number
- Provider ID
- Status
- Auth Type
- Last Updated
- Submitted Date
- Level
- Organization
- District Office
- Program

Auth Request #	Provider ID	Status	Auth Type	Last Updated	Submitted Date	Level	Organization	District Office	Program
10		In Review	Durable Medical Equipment	06/24/2021	06/24/2021	3	OWCP		



### Viewing Authorization History

3. Select the **Auth Request #** (number) link of the desired Authorization to view further details. The **Authorization Utilization** page opens.

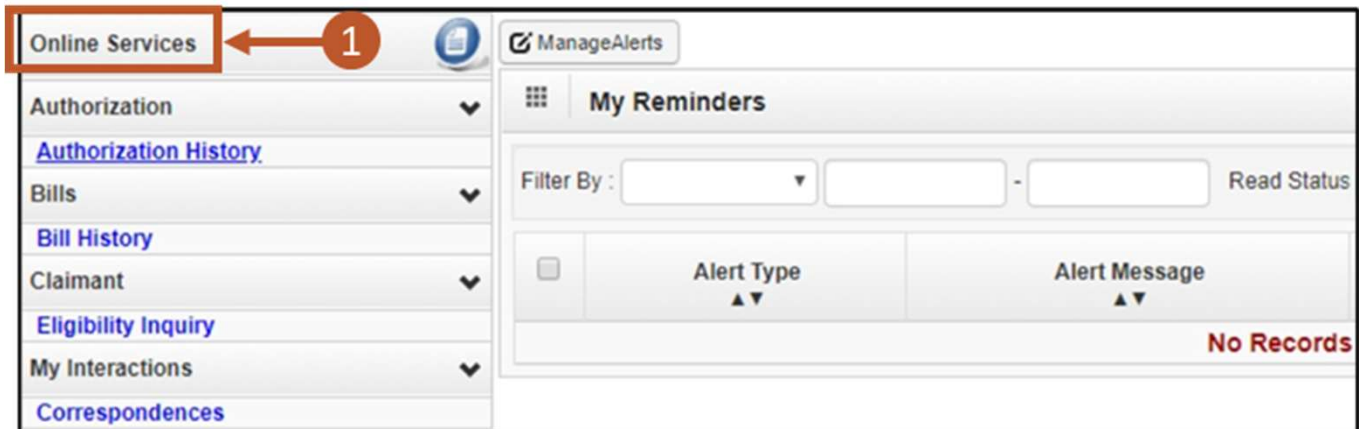
**Note:** The **Service List** section provides additional details of the request.

The screenshot shows the 'Authorization Utilization' page. At the top, there is a header 'Authorization Utilization'. Below it, several fields are displayed: 'Auth Request #' (977), 'Authorization Status' (Approved), 'Claimant's Case ID', 'Program', 'Request Date', 'OWCP Provider ID' (00), 'Provider Name', 'Claimant Name', and 'Last Updated Date' (04/26/2020). A red box highlights the 'Auth Request #' field, with a red circle containing the number 3 and an arrow pointing to it. Below the header is the 'Service List' section, which contains a table with the following columns: Line #, Modified Date, Code Type, Code, Modifier, Level, From Date, To Date, Requested Units, Auth Units, Used Units, Requested Amount, Auth Amount, Used Amount, and Status. The table has one row with the following data: Line # 1, Modified Date 04/23/2020, Code Type B, Code, Modifier, Level 3, From Date 10/25/2018, To Date 04/23/2019, Requested Units 156, Auth Units 156, Used Units 0, Requested Amount, Auth Amount, Used Amount, and Status Approved. Below the table, there are navigation controls: 'View Page: 1', 'Go', '+ Page Count', 'Viewing Page: 1', '<< First', '< Prev', '> Next', and '>> Last'. There is also a 'SaveToCSV' button.

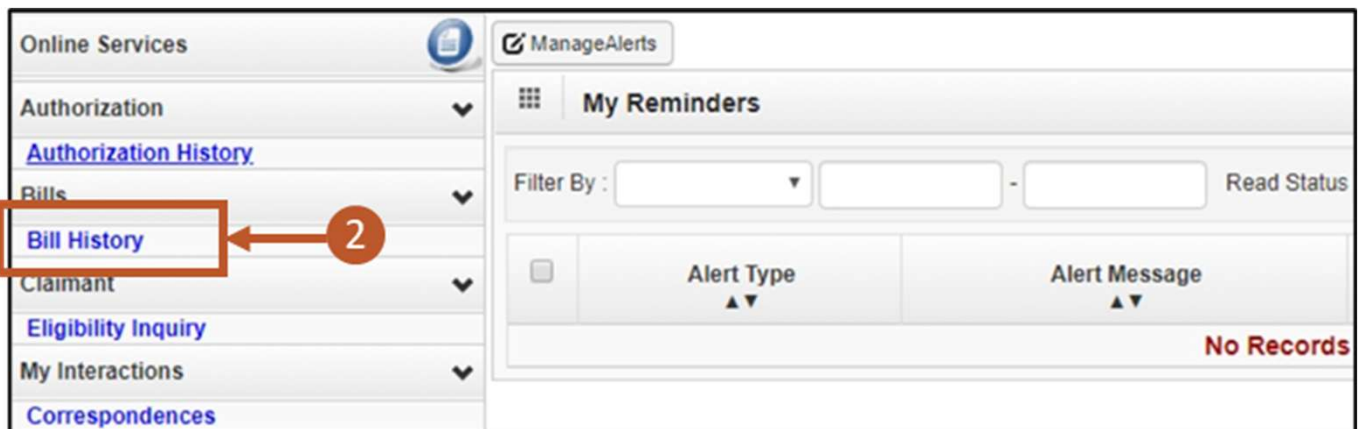


### Viewing Bill History

1. On the **Claimant Portal** homepage, locate the **Online Services** menu listed on the left.



2. Under the **Bills** section, select **Bill History**. The **Claimant Bill Inquiry List** displays based on search criteria.





### Viewing Bill History

**Note:** The **Claimant Bill Inquiry List** shows the following information:

- TCN
- Date of Service
- Bill Status
- Bill Charged Amount
- Bill Payment Amount
- Provider name
- Provider ID

	TCN ▲▼	From Date ▲▼	To Date ▲▼	Bill Status ▲▼	Bill Charged Amount ▲▼	Bill Payment Amount ▲▼	Provider Name ▲▼	Provider ID ▲▼
<input type="checkbox"/>	015C	02/26/2015	03/06/2015	Paid	\$519.05	\$519.05		
<input type="checkbox"/>	0151	01/15/2015	01/15/2015	Paid	\$250.00	\$206.77		



### Viewing Bill History

- Select the **TCN** number of the desired bill. Details of the selected bill display with the following information:
  - Bill Details
  - Billing Provider Information
  - Claimant Information
  - Diagnosis Codes
  - Service Line Details

**Claimant Bill Inquiry List**

Filter By: [ ] And [ ] And [ ]

Bill Status: All [Go] [Clear Filter] [Save Filter] [My Filters]

	TCN	From Date	To Date	Bill Status	Bill Charged Amount	Bill Payment Amount	Provider Name	Provider ID
<input type="checkbox"/>	015C	02/26/2015	03/06/2015	Paid	\$519.05	\$519.05		
<input type="checkbox"/>	0151	0	2015	Paid	\$250.00	\$206.77		

**Bill Details**

TCN: 21C [ ] Program: [ ] Bill Status: Paid

From DOS - To DOS: 11/18/2020 - 11/18/2020 Billed Amount: \$150.00 Paid Amount: \$93.27

Received Date: 12/09/2020 Adjudication Date: 12/11/2020 Check/EFT Trace Date: 12/17/2020

Check/EFT Trace Number: [ ] RV Number: 1616352 Authorization Number: [ ]

Patient Control Number: [ ]

Billing Provider Name: [ ] OWCP ID: [ ] Tax ID: [ ]

Claimant Name: [ ] Claimant ID: [ ] SSN: [ ]

Diagnosis Codes: P: C884 O1: Z923 O2: Z91040 O3: Z880 O4: J449

O5: Z7951 O6: Z66 O7: Z87891

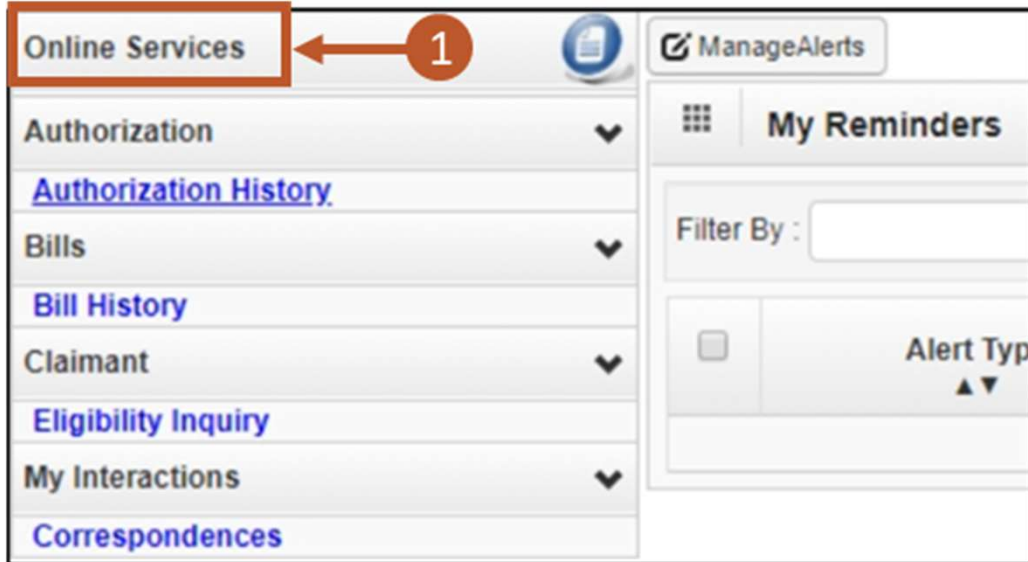
**Service Line Details**

Line #	Procedure Code	Modifiers	Facility Type	From DOS	To DOS	Billed Units	Paid Units	Billed Amount	Paid Amount	Auth #	Line Status
1	99213		11	11/18/2020	11/18/2020	1	1	\$150.00	\$93.27		Paid



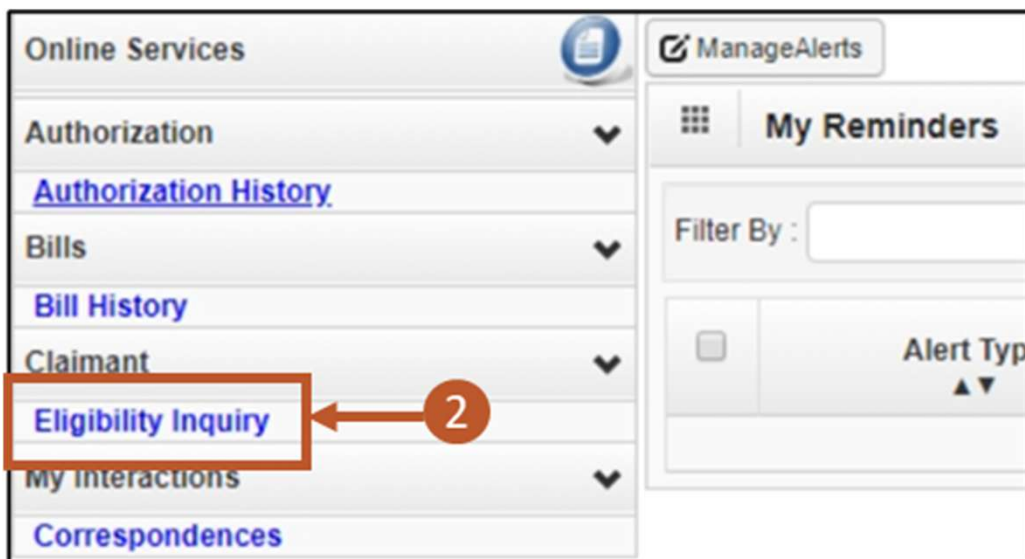
### Checking Eligibility for Non-Pharmacy Services

1. On the **Claimant Portal** homepage, locate the **Online Services** menu listed on the left.



2. Under the **Claimant** section, select **Eligibility Inquiry**.

**Note:** If eligible, energy claimants will have additional links visible to check their case status.





### Checking Eligibility for Non-Pharmacy Services

3. Select the **Non-Pharmacy Services**, inquiry type, then complete the following fields in the applicable sections below:

**Note:** The Case ID and Program Code automatically generate based on log in credentials.

- a. **Diagnosis Codes:** Enter the applicable diagnosis code or codes.
- b. **Procedure Code or Revenue Code:** Enter procedure or revenue code.
- c. **Date of Service:** Enter or select the date of service.

This screenshot shows the top portion of the 'Claimant Eligibility Inquiry' form. At the top left are 'Close' and 'Submit' buttons. The title 'Claimant Eligibility Inquiry' is centered. Below the title is a red box containing the text 'Please select the inquiry type, complete the fields in the applicable section below, and click "Submit".' Underneath this are two radio button options: '\* Non-Pharmacy Services' (which is selected) and 'Accepted Conditions (DFEC, DEEOIC and DLHWC Only)'. A red circle with the number '3' is positioned above the 'Non-Pharmacy Services' option, with an arrow pointing to it.

This screenshot shows the 'Eligibility for Non-Pharmacy Services' section of the form. It includes fields for 'Provider ID', 'Program Code' (a dropdown menu), and 'Case ID'. Below these are four input boxes for 'Diagnosis Codes' with the note '(At least one Diagnosis Code is required.)'. There are two input boxes for 'Procedure Code' and 'Revenue Code', with an 'OR' between them and a red circle 'b' with arrows pointing to both. Below these are fields for 'NDC Code' (with the note '(Required for Unspecified J-Codes)') and 'Date of Service' (with a calendar icon). A red circle 'c' with an arrow points to the 'Date of Service' field. A red circle 'a' with an arrow points to the 'Provider ID' field.



## Checking Eligibility for Non-Pharmacy Services

4. Select **Submit**.

**Note:** If any information submitted is invalid, the system displays an error message above the Close and Submit buttons.

The screenshot shows a web form titled "Claimant Eligibility Inquiry". At the top left, there are two buttons: "Close" and "Submit". The "Submit" button is highlighted with a red rectangular box, and a red arrow points from a red circle containing the number "4" to the "Submit" button. Below the buttons, the form contains the following text:

**Claimant Eligibility Inquiry**

Please select the inquiry type, complete the fields in the applicable section below, and click "Submit".

\*  Non-Pharmacy Services     Accepted Conditions (DFEC, DEEOIC and DLHWC Only)

Below the form, there is a tab labeled "Eligibility for Non-Pharmacy Services".





### Checking Eligibility for Non-Pharmacy Services

5. The **Claimant Eligibility Inquiry Response** page opens with the following information:

- Case Status for Date of Service
- Date and Time of Request
- Authorization level for Treatment or Service

**Note:** If ineligible for the treatment or service, the system displays an error message.

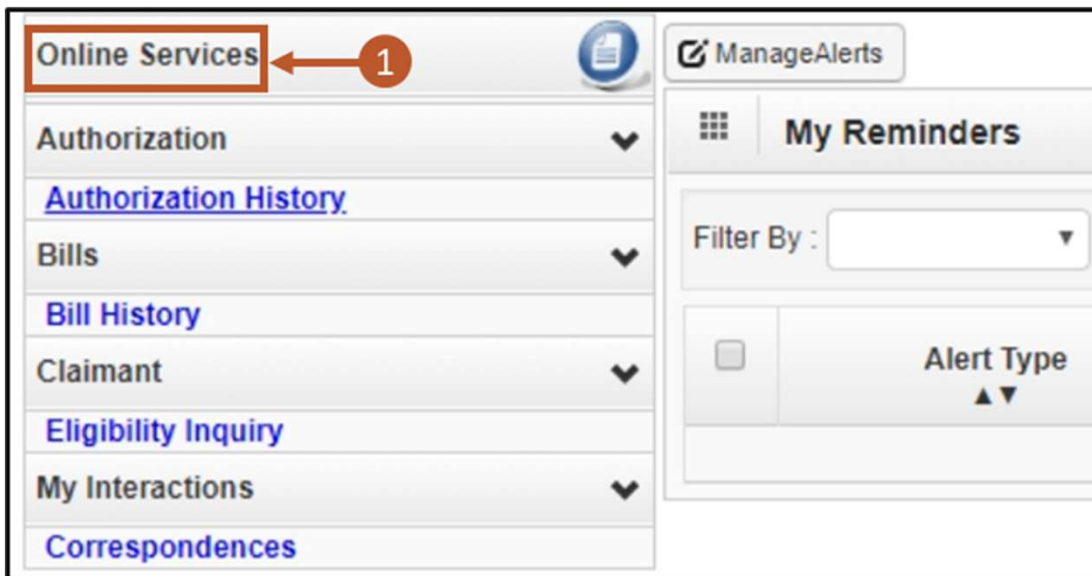
The screenshot displays the 'Claimant Eligibility Inquiry Response' page with the following information:

- Case ID: [Redacted]
- Procedure Code: FR001
- Date of Service: 02/26/2015
- Request Date/Time: [Redacted]
- Case Status on 02/26/2015: A-EE Approved - Eligible for medical Treatment
- Diagnosis Codes: V498
- Death Indicator: N
- Authorization Level: 3 - Authorization Required.



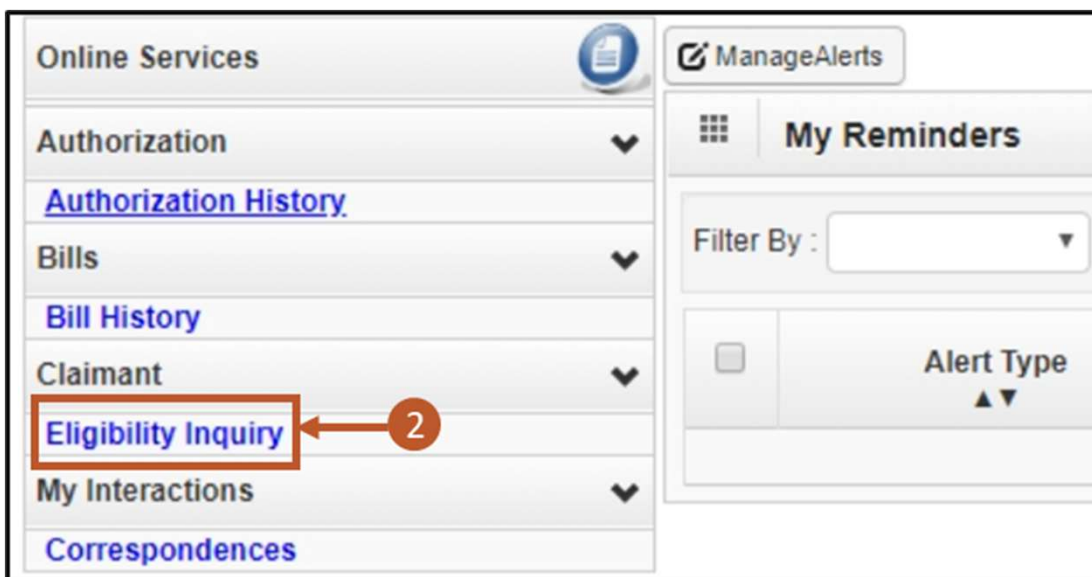
### Viewing Eligibility for Accepted Condition Services

1. On the **Claimant Portal** homepage, locate the **Online Services** menu listed on the left.



2. Under the **Claimant** section, select **Eligibility Inquiry**.

**Note:** If eligible, energy claimants will have additional links visible to check their case status.





### Viewing Eligibility for Accepted Condition Services

3. Select the inquiry type **Accepted Conditions (DFEC, DEEOIC and DLHWC Only)**.

**Note:** This functionality *is not available* for DCMWC claimants.

**Note:** Case ID and Program Code displays.

The screenshot shows a web form titled "Claimant Eligibility Inquiry". At the top left are "Close" and "Submit" buttons. Below the title is a sub-header "Claimant Eligibility Inquiry" and a instruction: "Please select the inquiry type, complete the fields in the applicable section below, and click 'Submit'." There are two radio buttons: "Non-Pharmacy Services" (unselected) and "Accepted Conditions (DFEC, DEEOIC and DLHWC Only)" (selected). A red box highlights the selected radio button, with a red circle containing the number "3" and an arrow pointing to it. Below this is a section titled "Eligibility for Accepted Condition Services" with a collapse icon. It contains three fields: "Case ID:" (text input), "Program Code:" (dropdown menu), and "Date of Service:" (text input with a calendar icon).

4. Enter **Date of Service** (*optional*).

This screenshot is identical to the previous one, but with a red box highlighting the "Date of Service:" field and a red circle containing the number "4" with an arrow pointing to it.



### Viewing Eligibility for Accepted Condition Services

5. Select **Submit**. The **Accepted Condition** page opens showing the accepted conditions the claimant is eligible for along with the following information:
  - Diagnosis Code: Code or codes
  - ICD 9/10: ICD-9, ICD-10, or Dual Indicator
  - Medical Offset: Medical offset status (Active or Offset)
  - Description: (description)
  - Start Date and End Date: Dates for when the diagnosis codes are valid

**Claimant Eligibility Inquiry**

Please select the inquiry type, complete the fields in the applicable section below, and click "Submit".

\*  Non-Pharmacy Services  Accepted Conditions (DFEC, DEEOIC and DLHWC Only)

**Eligibility for Accepted Condition Services**

Case ID:  \*

Program Code:  \*

Date of Service:

**Accepted Conditions**

Filter by:  And  And Operational Status:

Active

Accepted Condition ID	Diagnosis Code	ICD 9/10	Medical Offset	Description	Start Date	End Date	Created Date	Operational Status
1	20034	09	Active	MARGIN ZONE LYM AXILLA	12/29/2014	12/31/2999	04/09/2020	Active
2	496	09	Active	CHR AIRWAY OBSTRUCT NEC	04/14/2009	12/31/2999	04/09/2020	Active
10	V814	09	Active	SCREEN-RESPIR COND NEC	07/09/2007	12/31/2999	04/09/2020	Active



### Viewing Eligibility for Accepted Condition Services

6. Select **Close** to return to the **Claimant Portal** homepage.





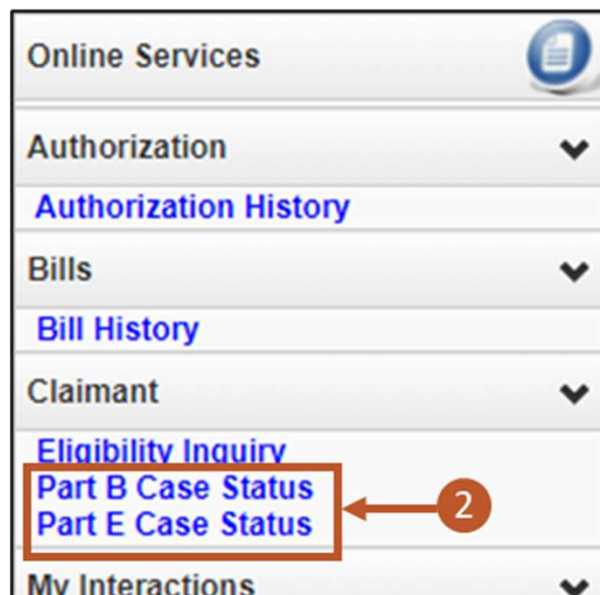
## Energy Claimants Viewing Part B or E Case Status

1. On the **Claimant Portal** homepage, locate the **Online Services** menu listed on the left.



2. Under the **Claimant** section, select **Part B Case Status** or **Part E Case Status** (if eligible).

**Note:** Energy claimants can either be Employee or Survivor. Energy Employee and Survivor can check Part B Case Status, Part E Case Status, or both based on eligibility.





### Energy Claimants Viewing Part B or E Case Status

**Note: Part B or E Case Status** display with the following information:

- Case Information (Employee name and Case Number)
- Claimant Information
- Most Recent Claim Action
- District Office Information
- Worksites Part (B or E)
- Medical Part (B or E)
- Claimant Payment Activity Part (B or E)

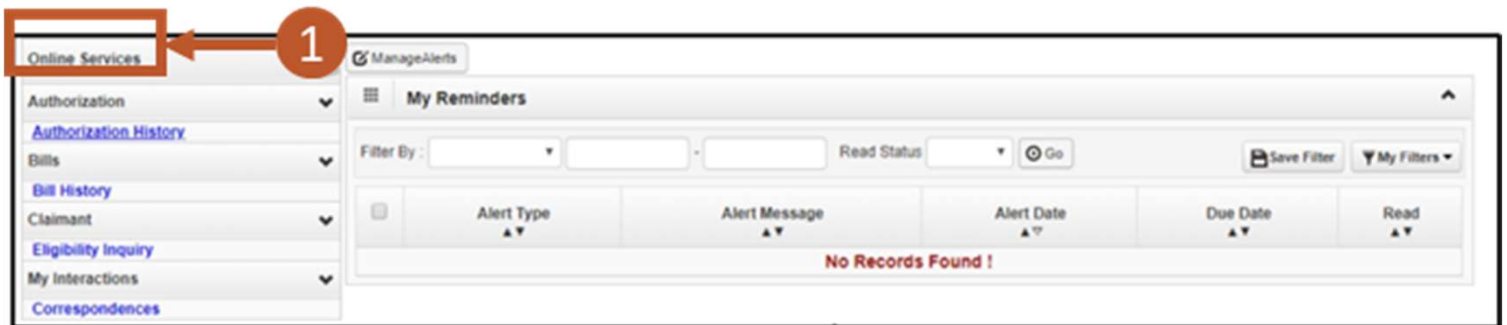
The screenshot displays a web interface for viewing case status. It features several expandable sections:

- Case Information:** Employee Name, Case Number: XXX-XX-8616
- Claimant Information:** Claimant Name, Claimant Address, Claimant Phone, Authorized Representative, Claimant SSN: xxx-xx-0010, Relationship: SURVIVOR
- Most Recent Claim Action:** Last Activity, Description 1, Description 2, Date: 03/15/2007
- District Office Information:** District Office, Claim Examiner, Phone Number: (877) 336-4272
- Worksites Part B:** Worksites table with "No Records Found!"
- Medical Part B:** Medical records table with "No Records Found!"
- Claimant Payment Activity Part B:** Payment activity table with columns: DOL Approval Date, Payment Amount, Payment Type

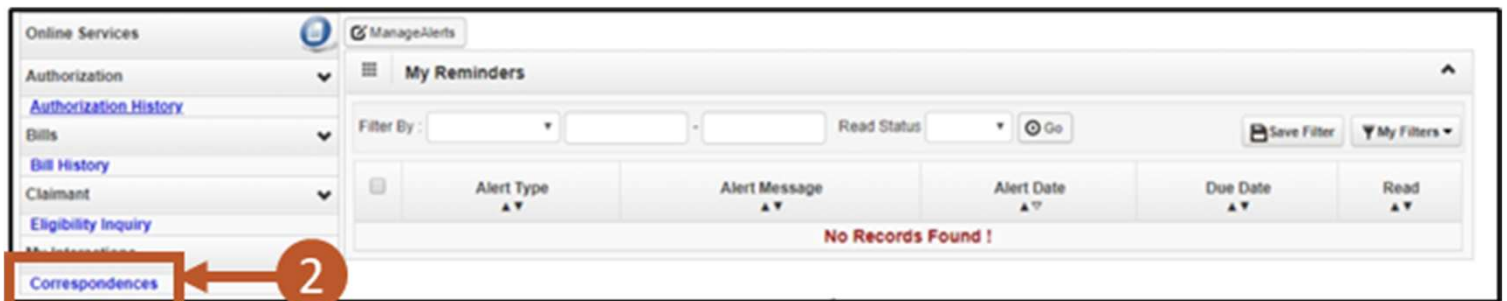


### Viewing Correspondences

1. On the **Claimant Portal** homepage, locate the **Online Services** menu listed on the left.



2. Under **My Interactions** section, select **Correspondences**. The **Correspondence Retrieval Page** displays with a list of all documents sent to and from the claimant.







### Viewing Correspondences

**Note:** The following information displays for each document:

- Correspondence ID
- Correspondence Title
- Sent By
- Sent Date
- Job Type
- Status
- Claimant ID

The screenshot shows a web interface titled "Correspondence Retrieval Page". It features a search filter section with two rows of input fields and "And" connectors, a "Go" button, and "Clear Filter", "Save Filter", and "My Filters" options. Below the filter is a table with the following data:

CORRESPONDENCE ID ▲▼	CORRESPONDENCE TITLE ▲▼	SENT BY ▲▼	SENT DATE ▲▼	JOB TYPE ▲▼	STATUS ▲▼	CLAIMANT ID ▲▼
<a href="#">PA516744276</a>	Remittance Advice Letter	Administrator,Super	03/07/2022	PC	File Archived	92975
<a href="#">PA516744274</a>	Authorization Recertification Letter	Administrator,Super	03/07/2022	PC	File Archived	92975
<a href="#">PA516744272</a>	Authorization Recertification Letter	Administrator,Super	03/07/2022	PC	File Archived	92975



### Viewing Correspondences

3. Select the **CORRESPONDENCE ID** link of the desired document. The document opens in a separate window.

**Note:** Remittance Vouchers are available under the **Correspondence Retrieval Page** for claimants and AREPs to download. Remittance Voucher correspondence includes a correspondence title of “Remittance Advice Letter”.

Correspondence Retrieval Page

Filter By : [ ] And [ ] And [ ] And [ ] Go Clear Filter Save Filter My Filters

CORRESPONDENCE ID	CORRESPONDENCE TITLE	SENT BY	SENT DATE	JOB TYPE	STATUS	CLAIMANT ID
<a href="#">PA516744276</a>	Remittance Advice Letter	Administrator,Super	03/07/2022	PC	File Archived	92975
<a href="#">PA516744274</a>	Authorization Recertification Letter	Administrator,Super	03/07/2022	PC	File Archived	92975
<a href="#">PA516744272</a>	Authorization Recertification Letter	Administrator,Super	03/07/2022	PC	File Archived	92975



### Viewing Correspondences

4. To open images or attachments, scroll down to the **Images/Attachments Retrieval Page** section. The following information displays for each image or attachment:

- Image ID
- Image Title
- Created By
- Created Date
- Received Date
- Claimant ID

IMAGE ID ▲▼	IMAGE TITLE ▲▼	CREATED BY ▲▼	CREATED DATE ▲▼	RECEIVED DATE ▲▼	Claimant Id ▲▼
ATTCP712526548	1286300112.TIF		02/08/2023	02/08/2023	
ATTCP712470870	1286300112.TIF		09/26/2022	09/26/2022	



### Viewing Correspondences

5. Select the desired **IMAGE ID** link to view the image or attachment in a separate window.

Images/Attachments Retrieval Page

Filter By :  And  And   
 And

IMAGE ID ▲▼	IMAGE TITLE ▲▼	CREATED BY ▲▼	CREATED DATE ▲▼	RECEIVED DATE ▲▼	Claimant Id ▲▼
<a href="#">ATTCP71252654</a>	1286300112.TIF		02/08/2023	02/08/2023	
<a href="#">ATTCP712470870</a>	1286300112.TIF		09/26/2022	09/26/2022	

5



### Viewing Reminders

On the homepage, the right section is titled **My Reminders**. This section consists of system-generated alerts and an option to filter these alerts.

The following displays in this area:

- Alert Type
- Alert Message
- Alert Date
- Due Date
- Read Flag Indicator

**ManageAlerts**

### My Reminders

Filter By : [ ] - [ ] Read Status [ ] Go [ Save Filter ] [ My Filters ]

<input type="checkbox"/>	Alert Type ▲▼	Alert Message ▲▼	Alert Date ▲▼	Due Date ▲▼	Read ▲▼
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Delete View Page: 1 Go Viewing Page: 2  
+ Page Count SaveToCSV [ First ] [ Prev ] [ Next ] [ Last ]



## Searching for Providers

1. Navigate to the [OWCP Claimant Portal \(https://owcpmed.dol.gov\)](https://owcpmed.dol.gov).



2. On the homepage, select **Find a Provider**.





### Searching for Providers

3. Review the Provider Search Agreement and select **Agree**. The Provider Search page opens.

#### Provider Search Agreement

The provider search feature allows Department of Labor (DOL), Office of Workers' Compensation Program (OWCP) customers to search for medical providers in their locale. The provider search feature allows searches by: provider type, physician's last name or practice name, physician's first name, city, state, zip code, and specialty. The providers listed in the search feature are actively enrolled with OWCP Workers' Compensation Medical Bill Process (WCMBP) system as a medical provider and have opted to be included in the search feature. A listed provider or services rendered by the provider does not constitute an endorsement by OWCP, nor does it guarantee that the medical provider/facility will be reimbursed by OWCP for specific medical services provided to a particular claimant. The appearance of a specific medical provider's name in the search feature does not require that provider to treat a particular claimant, even if OWCP has already advised the claimant in writing that medical treatment for a particular condition within the provider's listed specialty has been authorized.

**3**

On the **Provider Search** page, there are various options available to search for a Provider.

**Note:** For detailed instructions on how to search for a Provider, refer to the [Provider Search Steps \(dol.gov\)](https://www.dol.gov) Quick Reference Guide.

#### Provider Search

Program Name:  \* NPI:

Provider Type:  Provider Specialty:  State/Territory:

City:  Zip Code:  Radius Within:

Please enter either 'First Name/Last Name' Or 'Business Name' for Provider Name match search.

First Name:  Last Name:  Business Name:

#### Provider List

Provider Name	Address	NPI	Phone Number	Provider Type	Provider Specialty
No Records Found!					