Reviewing the Authorization Correction in the WCMBP System

In this Quick Reference Guide, you will learn about the process of reviewing an authorization request which highlights the WCMBP systems authorization function specific to OWCP programs.

1. From the **Authorization Request List** page, select the **Auth Request #** link. The **Authorization Request Details** page opens.

2. From the **Service Line Information** section on the Authorization Request Details page, select the service **Line #** link.

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3. From the **Update Service Line,** select one of the options from the **Line Status** drop-down list (Approved, Cancelled, Denied, In Review, Pended Further Development), then select **OK**.

  ▪ If selecting Approved, include the **Authorized Units**, **Authorized Amount**, or both, depending on the Authorization Request, before finalizing the approval.

Note: An error message will appear when changing the amount or units to less than the original authorized approved units or authorized amount if previously adjudicated bills are impacted.

For DFEC Surgical Package Authorizations, this error message will be applicable to used amount or units by any professional type.

You can view used amounts or units using the **Authorization Utilization** page. Steps to view this page are covered in the next section.

	Update Service Line	^
From Date:	04/15/2024 📅 *	To Date: 04/15/2024 📅 *

Diagnosis Pointer: ☑ A ☐ B ☐ C ☐ D
Code Type: CPT Procedure Code ▾ *
Revenue Code: [   ]   **Procedure Code:** 20610
Modifier: [   ]
Code Description: DRAIN/INJ JOINT/BURSA W/O US
Body Part Modifier: LT - Left Side ▾   **Units/Days Requested:** 2 *
Level: Level 3 ▾ *   **Line Status Reason:** [▾]
Line Status: [▾] *
 Approved
 Cancelled
 Denied
 In Review
 Pended Further Development
Authorized Units: [   ]   **Authorized Amount:** [   ]
Comments: [   ]

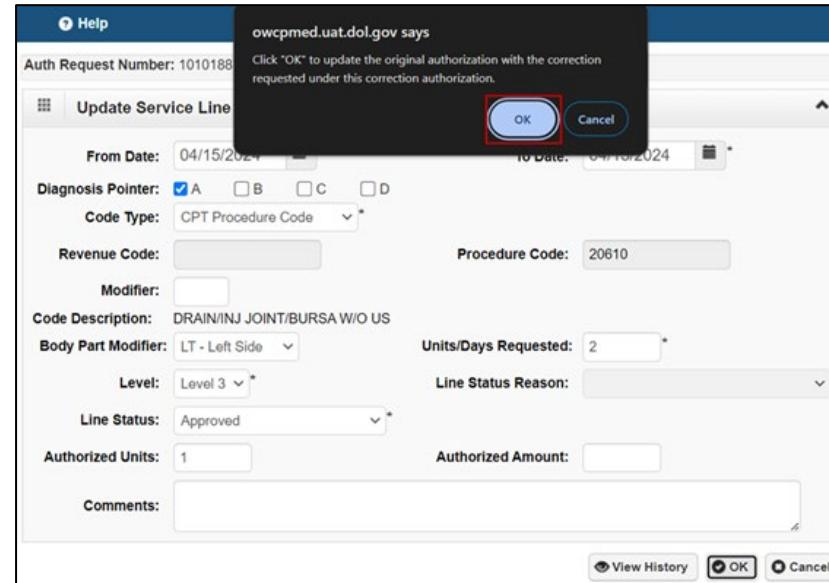👁 View History   ⊘ OK   ⊘ Cancel

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Note: For an approved Line Status, a dialogue box will display to confirm the update to the original authorization.

4.   Select **OK**.

Note: For an approved Line Status, the **Authorization Request Details** page will display a **Corrected** status.

Line # ▽▲	From Date ▲▼	To Date ▲▼	Diagnosis Pointer ▲▼	Code Type ▲▼	Code ▲▼	Revenue Code ▲▼	Modifier ▲▼	Body Part Modifier ▲▼	Level ▲▼	Requested Units ▲▼	Auth Units ▲▼	Requested Amount ▲▼	Auth Amount ▲▼	Status ▲▼	Line Status Reason ▲▼	Comments ▲▼
1	05/29/2024	06/12/2024	B	CPT Procedure Code	20610			RT	3	1	1			Corrected		Add Comments

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5. To display the approved **Status**, select the link next to the **Original Authorization Number (For Correction)**. The original **Authorization Request List** page shows this service line as Approved.

Service Line status on the Authorization Request List page of the Original Authorization Number

Line # ▲▼	From Date ▲▼	To Date ▲▼	Diagnosis Pointer ▲▼	Code Type ▲▼	Code ▲▼	Revenue Code ▲▼	Modifier ▲▼	Body Part Modifier ▲▼	Level ▲▼	Requested Units ▲▼	Auth Units ▲▼	Requested Amount ▲▼	Auth Amount ▲▼	Status ▲▼	Line Status Reason ▲▼	Comments ▲▼
1	05/29/2024	06/12/2024	B	CPT Procedure Code	20610			RT	3	1	1			Approved		Add Comments

Note: If an authorization reviewer changes **Line Status** to **Denied** or **Pended Further Development**, the system requires Denied and Pended Further Development Reason codes to be selected.

6. In this instance, select applicable reason codes from the pre-defined **Line Status Reason** drop-down list.

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Note: For a Cancelled Line Status, the **Cancelled** status will display on the **Authorization Request Details** page. The original authorization will not be updated.

Note: The **View History** button can be used to see if the authorization is User Cancelled or System Cancelled.

Auth Request Number: ~~242224424~~

| Close | Update | Generate Correspondence | Retrieve Correspondence/Attachments | Comments | View History | View Error History | Upload/Retrieve Attachment | Show Duplicate Authorization |

Program: DFEC   Authorization Type: Surgical Package

Authorization Status: In Review   Authorization Level: Level 3
Source: DDE   Emergency/Urgent Request: ☐

- Requestor Information
- Claimant Information
- Provider Information
- Surgery Information
- Service Line Information

Specific Body Part to be treated: LUMBAR

Diagnosis Codes: A: M5136   B: M4306   C: D:

Has this surgery been performed previously on the same anatomical site?: Yes ▾

Will this claimant require Home Health Services after surgery?: No ▾

Will this claimant require Physical/Occupational Therapy Services after surgery?: No ▾

| Add New Line | Update | Escalate |

☐	Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Co
☐	1	02/19/2024	07/31/2024	A,B	CPT Procedure Code	64635	50	3	2				Cancelled		Add C
☐	2	02/19/2024	07/31/2024	A,B	CPT Procedure Code	64636	50	3	4				In Review		Add C

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Note: For a Denied Line status, the **Denied** status will display on the **Authorization Request Details** page. The original authorization will not be updated.

Note: A denial reason is required for a Denied Line status.

	Line #	From Date	To Date	Diagnosis Pointer	Code Type	Code	Revenue Code	Modifier	Body Part Modifier	Level	Requested Units	Auth Units	Requested Amount	Auth Amount	Status	Line Status Reason	Comments
☐	1	04/10/2024	04/10/2024	A	CPT Procedure Code	20610				3	10				Denied	Service/procedure/diagnosis not related to the acc...	Add Comments
☐	2	04/12/2024	04/12/2024	A	CPT Procedure Code	64484				3	3	3			Cancelled		Add Comments

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> **Note:** For a Pended Further Development Line Status, the **Pended Further Development** status will display on the **Authorization Request Details** page. The original authorization will not be updated.
>
> The system will post a warning message for the reviewer stating that the system will not copy the pending further development authorization line to the original authorization and to update the line in this correction authorization when a decision has been made.

Auth Request Number: 101009869

Update Service Line

owcpmed.uat.dol.gov says

System will not copy the pended further development authorization line to the Original authorization, update the line in this correction authorization when you are ready with the decision.

OK   Cancel

| From Date: | 03/08/2022 | | 5/2022 | 🗓 * |

Diagnosis Pointer: ☑ A   ☑ B

Code Type: CPT Procedure (

Procedure Code: 97530   Modifier: [   ]

Code Description: THERAPEUTIC ACTIVITIES

Body Part Modifier: RT - Right Side ∨   # Of Units per Procedure/Visit: 2 *

Frequency: 3 *   Duration: 5 *

Units Requested: 30 *

Level: Level 3 ∨ *   Line Status Reason: Evidence is insufficient to establish ∨

Line Status: Pended Further Development ∨ *

Authorized Units: [   ]   Authorized Amount: [   ]

Comments: Unable to correct a Legacy or Level 3 auth request. Please review due to the nature of the request.

👁 View History   ● OK   ⊗ Cancel

Viewing the Authorization Utilization Page

1. To view the **Authorization Utilization** page, select the **notepad** icon on the **Authorization Request List** page.

The system displays the **Authorization Utilization** page.

Viewing the Authorization Utilization Page

Note: The **Authorization Utilization** page displays the **Authorized Amount and Authorized Units** and the **Used Amount and Used Units**.

Note: The **DFEC Surgical Package Authorization Utilization** page shows information about each professional type. Refer to the DFEC Surgical Package Overview Quick Reference Guide for more details.

1. Use the **Filter By** option to search by **Code**, **Code Type**, **Modifier**, **Professional Type**, and **From Date** or **To Date**.

Note: The **DFEC Surgical Package Bill History** page shows information about each professional type. Refer to the DFEC Surgical Package Overview Quick Reference Guide for more details.

Viewing the Authorization Utilization Page

2. To view the **Bill History** page, either select **Bill History** or the **Line #** link.

Note: The **DFEC Surgical Package Bill History** page shows information about each professional type. Refer to the DFEC Surgical Package Overview Quick Reference Guide for more details.

The system displays the **Bill History** page.

Viewing the Authorization Utilization Page

Note: The **Bill History** page displays the **Billed Amount** and **Billed Units**.

3. Use the **Filter By** option to search by **Procedure Code**, **Professional Type**, **OWCP Provider ID**, **From Date** or **To Date**, **Bill Header TCN**, **and Bill Line TCN.**